****

**Oak Learning Trust**

**c/o George Washington Primary School**

**Well Bank Road**

**Washington**

**NE37 1NL**

**Tel: 0191 4906453**

**Breakfast Club Assistant**

**Start Date: As soon as possible**

**Hours/week: 7.5 hours (term time only – 39 weeks) – 7.30am – 9.00am**

**Salary: Grade 1 (scale point 3 - 4) pro rata.**

We are looking to appoint a Breakfast Club Assistant to work as part of a team to run the Breakfast club at John F Kennedy Primary School. This is an excellent opportunity for the right candidate to play a significant part in developing the school and the wider trust.

You will be:

* Able to assist in the planning and preparation of Breakfast club activities for the children to participate and engage in.
* Friendly, flexible, outgoing, and a good team player.
* Able to assist in creating a stimulating environment where children can learn and play.
* Creative, energetic, enthusiastic and able to reflect effectively on your own practice.
* An excellent communicator able to work successfully with a wide range of stakeholders and partners.
* Able to manage children’s behaviour effectively to ensure a safe and enjoyable environment.

We are looking for someone who:

* Has high expectations of themselves and the children.
* Is able to assist in the planning and delivery of engaging, age appropriate activities for children.
* Has positive approaches to behaviour management creating a positive environment.
* Is able to contribute to wider school life.

We can offer you:

* Great children who are keen to learn and develop their school.
* Friendly, supportive colleagues who work well together and are motivated to develop their school and the Trust.
* An excellent CPD programme linked to your needs.
* Supportive governors and trustees who are keen to further improve our schools.
* A unique opportunity to develop your career in a forward-looking Trust.

**Closing Date:** 12:00 noon on Monday 22nd September 2025

**Shortlisting:** Monday 22nd September 2025

**Interviews:** Friday 26th September 2025

**This post is exempt from the Rehabilitation of Offenders Act 1974 and therefore will be subject to a full DBS check from the Disclosure and Barring Service.**

**This post requires a declaration under the Childcare Disqualification Regulations 2009, including Disqualification by Association.**

**Oak Learning Trust safeguards and protects its students and staff by being committed to respond in accordance with Sunderland Safeguarding Children Partnership procedures.**

Job description, person specification and application form are available online at [www.jfkprimary.co.uk](http://www.jfkprimary.co.uk)

Please return completed forms to Mrs J. Mackintosh Executive Office Manager: [OLTJanine.Mackintosh@olt.org.uk](mailto:OLTJanine.Mackintosh@olt.org.uk)