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**Oak Learning Trust**

**c/o George Washington Primary School**

**Well Bank Road**

**Washington**

**NE37 1NL**

**Tel: 0191 4906453**

**Lunchtime Assistant at John F Kennedy Primary School**

**Start Date: As soon as possible**

**Hours per week: 7.5**

**Monday to Friday term time only**

**Salary (Grade 1, SCP 3 – 4)**

We are looking to appoint enthusiastic and committed lunchtime assistants, to join our Trust at John F Kennedy Primary School.

Your role will be to supervise and support children during the lunchtime period, in the dinner hall and outside. You

will be actively involved in facilitating with children accessing play, when outside and in addressing their welfare

needs.

The successful candidates will:

* have experience of working with primary aged children
* be flexible
* be able to develop positive relationships with our pupils
* be able to work well within a team
* agree to undertake necessary training

We can offer:

* a happy and successful school where the happiness, care and safety of our children is paramount to all that
* we do
* a warm, friendly and supportive staff team all of whom are dedicated to securing the best outcomes for our
* children
* supportive governors and trustees who are keen to further improve our schools
* training and support

**These posts are exempt from the Rehabilitation of Offenders Act 1974 and therefore will be subject to a DBS check from the Disclosure and Barring Service.**

**This post requires a declaration under the Childcare Disqualification Regulations 2009, including Disqualification by Association.**

**Oak Learning Trust safeguards and protects its students and staff by being committed to respond in accordance with Sunderland Local Safeguarding Board procedures.**

**Closing Date:** 12:00 noon on Monday 22nd September 2025

**Shortlisting:** Monday 22nd September 2025

**Interviews:** Friday 26th September 2025

Job description, person specification and application form are available online at [www.jfkprimary.co.uk](http://www.jfkprimary.co.uk)

Please return completed forms to Mrs J. Mackintosh Executive Office Manager: [OLTJanine.Mackintosh@olt.org.uk](mailto:OLTJanine.Mackintosh@olt.org.uk)