Oak Learning Trust
c/o George Washington Primary School
Well Bank Road
Washington
NE37 1NL
Tel: 0191 4906453

Lunchtime Assistant at John F. Kennedy Primary School
Start Date: As soon as possible
Hours per week: 7.5
Monday to Friday term time only
Salary (Grade 1, SCP 3 – 4)

We are looking to appoint an enthusiastic and committed lunchtime assistant, to join our Trust at John F. Kennedy Primary School. This position is to cover a period of maternity leave until July 2027, but could be reviewed for a permanent position.

Your role will be to supervise and support children during the lunchtime period, in the dinner hall and outside. You will be actively involved in facilitating with children accessing play, when outside and in addressing their welfare needs.

The successful candidates will:

- have experience of working with primary aged children
- be flexible
- be able to develop positive relationships with our pupils
- be able to work well within a team
- agree to undertake necessary training

We can offer:

- a happy and successful school where the happiness, care and safety of our children is paramount to all that
- we do
- a warm, friendly and supportive staff team all of whom are dedicated to securing the best outcomes for our
- children
- supportive governors and trustees who are keen to further improve our schools
- training and support

These posts are exempt from the Rehabilitation of Offenders Act 1974 and therefore will be subject to a DBS check from the Disclosure and Barring Service.

This post requires a declaration under the Childcare Disqualification Regulations 2009, including Disqualification by Association.

Oak Learning Trust safeguards and protects its students and staff by being committed to respond in accordance with Sunderland Local Safeguarding Board procedures.

Closing Date: 12:00 noon on Monday 9th November 2026
Shortlisting: Monday 9th November 2026
Interviews: Candidates who are successfully shortlisted will be invited for interview week commencing 9th November.

Previous applicants do not need to reapply and will still be considered.

Job description, person specification and application form are available online at www.jfkprimary.co.uk

Please return completed forms to Mrs L. Watson, Office Manager: Leigh.Watson@jfkprimary.co.uk