

Oak Learning Trust
c/o George Washington Primary School
Well Bank Road
Washington
NE37 1NL
Tel: 0191 4906453



After School Club Assistant

Start Date: As soon as possible

Hours/week: 12.5 hours (term time only – 39 weeks) – 3.00pm – 5.30pm

Salary: Grade 1 (scale point 3 - 4) pro rata.

The Head of School and Trust Board of Oak Learning Trust seek to recruit an After-School Club Assistant to work as part of a team to run the after-school club at John F Kennedy Primary School. This is an excellent opportunity for the right candidate(s) to play a significant part in developing the school and the wider trust.

You will be:

- Able to assist in the planning and preparation of after school club activities for the children to participate and engage in.
- Friendly, flexible, outgoing, and a good team player.
- Able to assist in creating a stimulating environment where children can learn and play.
- Creative, energetic, enthusiastic and able to reflect effectively on your own practice.
- An excellent communicator able to work successfully with a wide range of stakeholders and partners.
- Able to manage children's behaviour effectively to ensure a safe and enjoyable environment.

We are looking for someone who:

- Has high expectations of themselves and the children.
- Is able to assist in the planning and delivery of engaging, age appropriate activities for children.
- Has positive approaches to behaviour management creating a positive environment.
- Is able to contribute to wider school life.

We can offer you:

- Great children who are keen to learn and develop their school.
- Friendly, supportive colleagues who work well together and are motivated to develop their school and the Trust.
- An excellent CPD programme linked to your needs.
- Supportive governors and trustees who are keen to further improve our schools.
- A unique opportunity to develop your career in a forward-looking Trust.

Closing date and shortlisting: 21st May 2024, noon.

Interviews: 24th May 2024.

Job description, person specification and application form are available online at www.jfkprimary.co.uk

Completed application forms should be returned to Ms G. Wood, Trust Business Manager: enquiries@olt.org.uk

This post is exempt from the Rehabilitation of Offenders Act 1974 and therefore will be subject to a full DBS check from the Disclosure and Barring Service.

Oak Learning Trust safeguards and protects its students and staff by being committed to respond in accordance with Sunderland Safeguarding Children Partnership procedures.